IN THE UNITED STATES BANKRUPTCY COURT FOR THE DISTRICT OF IDAHO

United States Courts,
District of Idaho
FILED November 14, 2003
by CSB

IN THE MATTER OF ADOPTING AN AMENDED)
POLICY ON PRIVACY AND PUBLIC ACCESS TO)
ELECTRONIC CASE FILES)

General Order # 183

This matter comes before the Court as a result of the implementation of the E-Government Act of 2002, and

The Court having previously adopted a policy on privacy and public access to electronic case files for the District Court though General Order 179, NOW THEREFORE:

In compliance with the policy of the Judicial Conference of the United States, and the E-Government Act of 2002, and in order to promote electronic access to case files while also protecting personal privacy and other legitimate interests, parties shall refrain from including or shall partially redact, where inclusion is necessary, the following personal data identifiers from all pleadings filed with the Bankruptcy Court, including exhibits thereto, whether filed electronically or in paper, unless otherwise ordered by the court or required by the Federal Rules of Bankruptcy Procedure or the Official Bankruptcy Forms:

- a Social Security Numbers. If an individual's social security number must be included in a pleading, only the last four digits of that number should be used.
- b. Names of Minor Children. If the involvement of a minor child must be mentioned, only the initials of that child should be used. On Schedule I of Official Bankruptcy Form 6, list the relationship and age of the debtor's dependent's (i.e. son, age 6)
- c. Dates of birth. If an individual's date of birth must be included in a pleading, only the year should be used. On Schedule I of Official Bankruptcy Form 6, list the age of the each of the debtor's dependents.
- d. Financial account numbers. If financial account numbers are relevant, only the last four digits of these numbers should be used. On Schedules D, E and F of Official Bankruptcy Form 6, debtors, if they so choose, may include their full account numbers to assist the trustee and creditors

In compliance with the E-Government Act of 2002, a party wishing to file a document containing the personal data identifiers listed above may file an unredacted document under seal. The document must contain the following heading in the document, "SEALED DOCUMENT PURSUANT TO E-GOVERNMENT ACT OF 2002". This document shall be retained by the Court as part of the record until further order of the court. The party must also file a redacted copy of this document for the public file.

The responsibility for redacting personal information rests solely with counsel, the parties, or any other person preparing or filing the document. The Clerk will not review each pleading for compliance with this policy.

This policy shall go into effect on December 1, 2003 after notice to the bar and public, and will apply to all documents filed on or after that date.

Dated this 13th day of November, 2003.

Jim D. Pappas, Chief Bankruptcy Judge

Terry L. Myers, Bankruptcy Judge