

**UNITED STATES DISTRICT AND BANKRUPTCY COURT  
FOR THE DISTRICT OF IDAHO**

**IN THE MATTER OF AUTHORIZING** )  
**THE CLERK’S OFFICE TO ACCEPT** ) **General Order # 169**  
**SERVICE OF PROCESS** )  
\_\_\_\_\_ )

This matter coming before the judges of this court to consider adopting a streamlined procedure to accept service of process upon Idaho’s United States Judges and other federal court employees, pursuant to Rule 4, Federal Rules of Civil Procedure, and Rule 7004, Federal Rules of Bankruptcy Procedure, NOW THEREFORE,

Employees working in the intake sections of the Clerk’s Offices located in Boise, Pocatello, Moscow and Coeur d’Alene, Idaho are hereby authorized to accept service of process, pursuant to Rule 4, Federal Rules of Civil Procedure, and Rule 7004, Federal Rules of Bankruptcy Procedure, on behalf of Idaho’s United States Judges and other federal court employees where service of process is required under these Rules, and

A copy of the acceptance of service and complaint will be forwarded to the judge or employee who has been sued and a copy given to the Clerk or Chief Deputy Clerk,

Said Clerk’s Offices are also authorized to accept waiver of service requests pursuant to Rule 4 (d), Federal Rules of Civil Procedure, and

Service on Idaho’s United States Judges and federal court employees must also comply with other sections of Rule 4, Federal Rules of Civil Procedure, including but not limited to, delivering a copy of the summons and complaint on the United States Attorney for the District

of Idaho, or by sending a copy of the summons and complaint by registered or certified mail to the United States Attorney for the District of Idaho.

Dated this 16<sup>th</sup> day of November, 2001.

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B. Lynn Winmill, Chief District Judge

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Edward J. Lodge, District Judge

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Jim D. Pappas, Chief Bankruptcy Judge

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Terry L. Myers, Bankruptcy Judge

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Larry M. Boyle, Chief Magistrate Judge

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Mikel H. Williams, Magistrate Judge